

CONFIDENTIAL

26 January 1979

MEMORANDUM FOR: Special Assistant, CIA

SUBJECT : Comparison of Air Force and CIA Coding of Air Information Reports - Status Report as of 23 January 1979.

1. The first AF Minicard Code Sheets were received in the Analysis Branch on Friday, 16 January. The receipt of documents has been slow and therefore the number of coded reports reviewed is lower than normal for this week of review.

2. Analysis Branch review of documents takes into consideration only those elements listed in the attached memorandum. Our primary interest is the selection of proper and adequate codes to index the information contained in the intelligence report. Air Force phrase coding is not a part of this review; however the senior analyst reviewing the reports has had 2 weeks' training in AF Minicard coding and has commented that the AF codes are usually combined in one phrase although more than one phrase is justified.

3. The number of reports reviewed last week was 39; 4 reports were incorrectly coded and could not be accepted for our intellifax input. Errors consisted of selection of incorrect and insufficient subject codes (including modifiers); there were no errors in area codes. [REDACTED] reviewed all these errors and has discussed them with ATCIM 100 who will make the necessary corrections to their Minicard files. No record was kept during this week of Analysis Branch errors because a new trainee was coding some of these reports. Henceforward our errors will be recorded in the weekly report.

Summary for Period 15 Jan. - 22 Jan. 1979

Documents with Coding Errors

<u>Number of Documents</u>	<u>By ATCIM</u>	<u>By CIA</u>
39	[REDACTED]	[REDACTED]

Not recorded this period

Attachment
As stated above.

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[REDACTED]
Chief, document division

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Prepared by [REDACTED] - Staff Assistant, NO

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H. D. [Signature]